



PINELLAS COUNTY HEAD START/EARLY HEAD START

2210 Tall Pines Drive
Largo, FL 33771
Phone: 727-547-5979/Fax 727-535-6013

CUSTODIAN - PT

Head Start Child Development & Family Services, Inc. reserves the right to consider agency employees and parents for placement in vacant agency positions prior to publicly advertising job vacancies.

Location Various

Description To perform a full range of custodial duties related to the care, cleaning, and minor maintenance of assigned buildings and facilities.

Job Responsibilities

- Clean, sanitize and deodorize facility restrooms, including sinks, fixtures, urinals and toilets and replenish supplies in restrooms
- Sweep, mop, wax, strip and polishes floors, vacuum and shampoo carpets
- Dust and polish furniture, woodwork, fixtures and equipment
- Wash windows, walls, mirrors, and ceilings when necessary
- Empty, clean and sanitize waste receptacles
- Replace light bulbs and fluorescent tubes in and outside of facilities
- Secures facilities after working hours
- Maintain custodial equipment in proper working condition
- Respond to after hours security and fire alarms to secure the building
- Perform related duties as assigned

Required Qualifications

- Knowledge of methods, materials and equipment used in custodial work
- Ability to read directions and instructions on bottles, labels notes from others, etc.
- Ability to clean and care for assigned areas and equipment
- Ability to work shifts, and Centers as assigned
- Ability to move furniture and equipment for floor work and classroom repair
- Ability to operate rug shampoo machine.
- Ability to move and empty trash receptacles and lift approximately 50 lbs.
- At employment must pass TB test, drug screening, FDLE background check and physical examination
- Must possess a, High School degree, GED, or extensive experience as a custodian.
- Must be insurable by the agency's automobile insurance carrier

Additional Information

Position Type: Regular Full Time

Salary: \$7.94 - \$12.22/hr.

EEO/DFWP

Contact: To apply contact Human Resource Department at 727-547-5979 or fax resume to 727-547-6013.

Posted:

09/17/09

Closing:

Open until filled

Note: We will not contact your current or past employers to verify any of the information contained in the fax/mail resume submission until you have completed the Agency's official application form.